Subject: **ESTABLISHMENT OF 90-CENTRES OF SPECIAL EDUCATION AT TEHSIL LEVEL**

In continuation of this Department’s letter No. SO(B&D)3-37/2004 dated 12-12-2004 on the subject noted above, it is intimated that some queries were posed by some districts for the procurement of equipment/furniture and its specification. The problems being faced by the districts have been considered. In order to facilitate the establishment of the centres by the District Governments, it is expedient to advise as under:

(i) Executive District Officer (Education) should arrange the building on rent for the establishment of Centre for special education after advertisement in the press. Its rent be got assessed from District Officer (Excise & Taxation). This may be followed by lease agreement with the owners.

(ii) Recruitment of staff will strictly be made on contract basis in accordance with the contract recruitment policy issued by S&GAD vide No. DS(O&M)5-3/2004/Contract(MF), dated 29-12-2004. Posts in BS-16 and 17 will filled in through Punjab Public Service Commission for which requisition will be sent to PPSC by the Department of Special Education whereas posts from BS-1 to BS-15 will be advertised by the Directorate of Special Education. The applications will be received by the District Governments which after completion of selection process by the notified selection committees will send their recommendations to the appointing authority *i.e.*, Director Special Education Punjab for issuance of appointment orders.

(iii) The procurement of equipment/teaching aids will be made by the Executive District Officer (Edu) after observing all codal formalities as prescribed in the purchase manual. The specifications of equipment/teaching aids as given in the model PC-I form of the scheme would be followed strictly.

(iv) As regards purchase of furniture, the District Purchase Committees may purchase the furniture in accordance with the instruction laid down in the Purchase Manual OR the furniture
may be purchased from the Govt. Centers such as Wood Working Service Center, Gujrat & Rawalpindi etc., after obtaining pre-receipted bill from these centers and there would be no need of obtaining any quotation.

(v) The Department of Special Education, Govt. of the Punjab has recently purchased 59-buses (Dong Feng) @ Rs.13,05,000/- each for Special Education Institutions from M/S Sind Engineering (Pvt.) Ltd. Some vehicle may be purchased for centers in your district after obtaining pre-receipted bill from the firm.

----------------
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT

Dated Lahore, the 10th November, 2004

NOTIFICATION

No. SO(G)1-45/2004. Governor of the Punjab is pleased to allow provision of free textbooks to the mentally retarded, hearing impaired and physically disabled students in Government Institutions of Special Education like blind students who are already getting the free Braille books, so as to end the discrimination.

----------------
No. SO(B&D) 3-37/2004
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the 30th November, 2004

Subject: ESTABLISHMENT OF 90-CENTRES OF SPECIAL EDUCATION AT TEHSIL LEVEL

Chief Minister while presiding over the Mid-year ADP Review meeting held on 04-03-2004 directed Establishment of Special Education Institutions up to Primary level in each Tehsil for all the four disabilities.

2. In order to provide free educational facilities to the Special Children in remote areas, especially in those Tehsil Headquarters where no Government Institution of Special Education exists, a scheme for the "Establishment of 90-Centers of Special Education at Tehsil Level" was approved by the PDWP in its
meeting held on 23.08.2004 at a total cost of Rs. 171.324 Million. The Administrative Approval was issued by this Department vide No. SO (B&D) 3-37/2004 dated, 11-10-2004. This scheme is to be implemented by the Special Education Department in partnership with respective District Governments. A model PC-I Form of the scheme to be followed by the District Governments was sent to you on 16-09-2004. For this purpose an agreement regarding terms of partnership was signed by District Government Rawalpindi with the Department of Special Education.

3. After signing the terms of partnership, Finance Department was approached for release of funds to the District Governments as per approved PC-I Form of the scheme. The Finance Department on receipt of advice from the P & D Department has released the funds of **Rs. 9.520 Million** to District Government Rawalpindi vide No. W&M-1-31/2004-2005, Dated, 29.11.2004 for Establishment of Special Education Center at **Gujar Khan, Kahuta, Kotli Sattian, Murree & Taxila.** (Copy enclosed)

4. As the funds have been released and placed at your disposal, the following actions are to be taken at your end for implementation of this scheme in letter and spirit as per approved Model PC-I Form of the scheme already forwarded to you vide this Department’s letter dated 16.09.2004.

   (a) Procurement of Teaching Aids/Equipment, Furniture, Transport as per approved Model PC-I Form of the scheme.

   (b) Hiring of suitable buildings for the Establishment of Special Education Centre at Tehsil level as mentioned in the approved PC-I Form.

   (c) Recruitment/Appointment of staff for these centers as per approved PC-I Form of the scheme as well as SNE approved by the Finance Department which will be sent to you shortly.

5. The progress report on the utilization of funds may be submitted to this Department on the enclosed proforma by 5th of every month regularly for its onward submission to Planning & Development Department as well as Chief Minister’s Secretariat.

----------
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT

Dated Lahore, the 03 February, 2005

ORDER

No. SO(B&D)3-37/2004. Governor the Punjab is pleased to accord sanction and release an amount of Rs. 15,35,52,456/- (Rupees Fifteen Crore Thirty-five Lac Fifty-two Thousand Four Hundred and Fifty-six only) for the creation of following teaching/non-teaching posts for Establishment of 90-Centres of Special Education at Tehsil level in Thirty-three (33) Districts of the Punjab in anticipation of provision of funds through supplementary grant during the year, 2004-2005 as per detail in annexure A & B:

00000-Establishment Charges
01000-Basic Salary
01100-Pay of Officer
01200-Pay of other Staff
90-Posts of Headmaster/Headmistress BS-17 4,918,320
+10% Spl. Pay
90-Posts of Speech Therapist BS-17 4,471,220
3690-Posts of Jr. Spl. Edu. Teacher BS-16 10,958,400
(3-H.I, 3-V.I, 3-P.D & 3-M.R of each Centre)
01100-Total 20,347,920
90-Posts of Junior Clerk BS-05 1,512,000
90-Posts of Driver BS-04 1,468,800
90-Posts of Naib Qasid BS-01 1,346,400
90-Posts of Conductor BS-01 1,346,400
90-Posts of Aya BS-01 1,346,400
180-Posts of Chowkidar BS-01 1,346,400
90-Posts of Mali BS-01 1,346,400
90-Posts of Sweeper BS-01 1,346,400
01200-Total 12,405,600
01000-Total 32,753,520

02000-Regular Allowances
02200-House Rent Allowance 4,693,680
02700-Washing Allowance 172,800
02800-Dress Allowance 201,600
02907-Medical Allowance 1,360,000
02936-Special Allowance 25% & 25%
   Special Adhoc Allowance 15% 4,913,028
   Special Relief Allowance 15% 4,913,028
<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>02000</td>
<td>Total</td>
<td>53,568,936</td>
</tr>
<tr>
<td>00000</td>
<td>Total</td>
<td>86,322,456</td>
</tr>
<tr>
<td>40000</td>
<td>Repair and Maintenance</td>
<td></td>
</tr>
<tr>
<td>41000</td>
<td>Transportation</td>
<td>900,000</td>
</tr>
<tr>
<td>42000</td>
<td>Machinery and Equipment</td>
<td>450,000</td>
</tr>
<tr>
<td>43000</td>
<td>Furniture and Fixture</td>
<td>450,000</td>
</tr>
<tr>
<td></td>
<td><strong>40000-Total</strong></td>
<td><strong>1,800,000</strong></td>
</tr>
<tr>
<td>50000</td>
<td>Commodities and Services</td>
<td></td>
</tr>
<tr>
<td>51000</td>
<td>Transportation</td>
<td>4,680,000</td>
</tr>
<tr>
<td>53000</td>
<td>Utilities</td>
<td></td>
</tr>
<tr>
<td>53300</td>
<td>Electricity Charges</td>
<td>2,700,000</td>
</tr>
<tr>
<td>53400</td>
<td>Hot and Cold</td>
<td>180,000</td>
</tr>
<tr>
<td></td>
<td><strong>53000-Total</strong></td>
<td><strong>2,880,000</strong></td>
</tr>
<tr>
<td>54000</td>
<td>Office Stationery</td>
<td>450,000</td>
</tr>
<tr>
<td>55000</td>
<td>Printing</td>
<td>450,000</td>
</tr>
<tr>
<td>56000</td>
<td>News Paper</td>
<td>180,000</td>
</tr>
<tr>
<td>57000</td>
<td>Uniform</td>
<td>90,000</td>
</tr>
<tr>
<td>58000</td>
<td>Rent and Taxes</td>
<td></td>
</tr>
<tr>
<td>58100</td>
<td>Rent of Office Building</td>
<td>31,500,000</td>
</tr>
<tr>
<td></td>
<td><strong>58000-Total</strong></td>
<td><strong>31,500,000</strong></td>
</tr>
<tr>
<td>59000</td>
<td>Other Expenditure</td>
<td></td>
</tr>
<tr>
<td>59500</td>
<td>Publicity and Advertisement</td>
<td>450,000</td>
</tr>
<tr>
<td>59800</td>
<td>Cost of Other Store</td>
<td>13,950,000</td>
</tr>
<tr>
<td>59900</td>
<td>Other</td>
<td>900,000</td>
</tr>
<tr>
<td></td>
<td><strong>59000-Total</strong></td>
<td><strong>15,300,000</strong></td>
</tr>
<tr>
<td>60000</td>
<td>Transfer Payment</td>
<td></td>
</tr>
<tr>
<td>65000</td>
<td>Scholarships and Stipend</td>
<td>9,900,000</td>
</tr>
<tr>
<td>65200</td>
<td>Scholarships and Stipend</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>65000-Total</strong></td>
<td><strong>9,900,000</strong></td>
</tr>
<tr>
<td>41600</td>
<td>02-Total</td>
<td><strong>153,552,456</strong></td>
</tr>
</tbody>
</table>

The Expenditure involved will be debited under grant No.15-40000-Social Services-41000-Education-412-002-Schools for the Handicapped/Retarded persons Govt. Special Schools.
No. SO(B&D) 3-37/2004
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the February 28, 2005.

Subject: SPECIFICATIONS OF EQUIPMENT / TEACHING AIDS TO BE PURCHASED FOR THE SCHEME TITLED ESTABLISHMENT OF 90-CENTERS OF SPECIAL EDUCATION AT TEHSIL LEVEL

The specifications of equipment to be purchased for the scheme title as “Establishment of 90-Centers of Special Education at Tehsil level” has already been sent along with the Model PC-I to the district Governments vide letter No. SO(B&D)3-37/2004 dated 16-09-2004. However, a photo copy of specifications of Teaching Aids/Equipments approved by the Departmental Standardization Committee of Special Education Department is once again sent herewith for guidance.

2. Some District Governments have sought guidance as to whether the preference should be given to imported or local items. This Department is of the view that District Governments are the best Judge to make such decisions. Needless to say that Department has purchased imported hearing aids at a cost of Rs. 4670/- per unit from M/S Seimens Hearing Aids & Speech Centre, Off: No. 5, 1st Floor Raja Chamber, Lahore.

3. The District Government may purchase any Coaster/Mini Bus standardized by Inter-Departmental Standardization Committee of S&GAD to provide pick-n-drop facility to special children for which Rs. 13,60,000/- have been released/provided to District Governments. The Department had purchased 27-Seaters Coaches (Dong Feng) from M/S Sindh Engineering (Pvt) Limited Lahore at a cost of Rs. 13,05,000/- per unit. The District Governments can, however, purchase any one of the following coaster/mini bus standardized by Inter-Departmental Standardization Committee:
   - MAZDA Mini Bus
   - ISUZUI Mini Bus
   - HINO Mini Bus
   - TOYOTA Mini Bus
NISSAN Mini Bus
DONG FENG Mini Bus

The price of these vehicles is no way should exceed the ex-factory price.

3. Technical assistance regarding specifications can be obtained from Principals/Headmasters of the Special Education Institutions of the Districts. In case, the matter still needs further guidance, the Special Education Department may be contacted on the telephone number 9230323, 9230924, 9230285, 9231031.

--------------------
No. S(SE)17/4-Admn/2003
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the 28th February, 2005

Subject: RECURUITMENT AGAINST 157 VACANT POSTS OF BS-1 TO BS-15 IN THE INSTITUTIONS OF SPECIAL EDUCATION ON CONTRACT BASIS

The Government of Punjab, S&GA Department has allowed this Department to make recruitment against certain posts vide No. SOR-IV(S&GAD)10-01/2003 dated 19-09-2004 on the contract basis.


3. The Directorate of Special Education Punjab has recently notified an advertisement published in two details to fill the vacant posts from BS-1 to BS-15 in the Institution of Special Education on Contact Basis wherein Executive District Officer (Edu) has been declared as applications receiving authority. A copy of the advertisement is enclosed as Annex-II.

4. According to the prevailing Service & Recruitment Rules of Directorate of Special Education Punjab, 1990, the appointing authority in certain cases is Director Special Education, Deputy Director Special Education,
Principal / Headmaster / Headmistress.

5. The last date for receipt of applications by Executive District Officers (Edu) was 20-02-2005. It is requested that Executive District Officer (Edu) may kindly be directed to process the applications submitted by the applicants in response to advertisement published in the press. He may also be directed to scrutinize the applications and issue interview calls to the eligible candidates.

6. The Departmental Selection Committees at District level for the posts in BS-11 and above and for posts in BS-1 to BS-10 would be headed by District Coordination Officer and Executive District Officer (Edu) respectively as notified by S&GAD vide No. SOR-IV(S&GAD)10-01/2003, dated 17-09-2004. The relevant recruitment committee after conducting interviews of the candidates shall send the merit lists of the candidates recommended for appointment to the concerned appointing authorities which have been indicated in the advertisements for issuances of appointment letters to the candidates. The selection committees would complete the selection process and send the names of selected candidates to appointing authorities by 01.04.2005 while the appointing authorities shall issue appointment letters by 15.04.2005.

7. This may kindly be assigned due Priority.

----------------

No. S (SE)17/4-Admn/2004

GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT

Dated Lahore, the 28th February, 2005

Subject: RECRUITMENT AGAINST 157 VACANT POSTS OF BS-I TO BS-15 IN THE INSTITUTIONS OF SPECIAL EDUCATION ON CONTRACT BASIS.

In pursuance of the Recruitment Policy issued by the Government of the Punjab, Services & General Administration Department vide No. SOR-IV(S&GAD)10-1/2003 dated 17.09.2004, the Principal/Headmaster/Officer Incharge of the concerned institution where the vacancy has been advertised is nominated to act as Member of the concerned District Recruitment Committee, on behalf of the Administrative Department in terms of para 10(b & c) of the
Recruitment Policy, to complete the recruitment procedure against the vacant posts of BS-01 to BS-15.

2. Furthermore, the Deputy Director, Directorate of Special Education Punjab, being appointing authority has nominated the Senior most Senior Special Education Teacher of the respective school to act as his representative is District Recruitment Committees.

---

No. SO(B&D)3-37/2004
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the February 28, 2005

Subject: PROVISION OF SPORTS FACILITIES TO THE INSTITUTIONS OF SPECIAL EDUCATION IN PUNJAB (ADP-SCHEME NO. 910/49, 2004 – 2005)

The ADP scheme No. 910/49 titled as “Provision of Sports Facilities to the Institutions of Special Education in Punjab” was approved at a total cost of Rs. 3.100 million by the Departmental Development Sub-Committee (DDSC) of Special Education Department in its meeting held on 13-08-2004. The Administrative Approval was issued vide letter of even number dated 25-08-2004 (Annex-A). A copy of approved PC-I Form of the scheme is enclosed herewith (Annex-B).

2. As per approved PC-I Form, the scheme is to be executed by the District Governments. Finance Department has released the funds and placed the same at your disposal vide letter No. WOM-I-34/2004-2005 dated 18-2-2005 (Annex-C).

3. You are requested to proceed further and make arrangements for the purchase of sports items as provided in the PC-I Form of the scheme at page No.17-25.

4. Necessary progress report on the utilization of funds may be submitted to this Department by 4th of every month regularly for onward transmission to P&D Department.

---
### Annex-A

**DISTRICT WIDE BREAKUP OF RELEASE OF FUNDS AND NUMBER OF CENTRES TO BE ESTABLISHED**

<table>
<thead>
<tr>
<th>Sr.No.</th>
<th>Name of District</th>
<th>No. of Centre</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Bahawalpur</td>
<td>4</td>
<td>6,824,552</td>
</tr>
<tr>
<td>2</td>
<td>R.Y. Khan</td>
<td>3</td>
<td>5,118,414</td>
</tr>
<tr>
<td>3</td>
<td>Bahawalnagar</td>
<td>5</td>
<td>8,530,702</td>
</tr>
<tr>
<td>4</td>
<td>D.G. Khan</td>
<td>2</td>
<td>3,412,276</td>
</tr>
<tr>
<td>5</td>
<td>Mazffargarh</td>
<td>3</td>
<td>5,118,414</td>
</tr>
<tr>
<td>6</td>
<td>Rajanpur</td>
<td>3</td>
<td>5,118,414</td>
</tr>
<tr>
<td>7</td>
<td>Layyah</td>
<td>3</td>
<td>5,118,414</td>
</tr>
<tr>
<td>8</td>
<td>Faisalabad</td>
<td>4</td>
<td>6,824,552</td>
</tr>
<tr>
<td>9</td>
<td>T.T. Singh</td>
<td>2</td>
<td>3,412,276</td>
</tr>
<tr>
<td>10</td>
<td>Jhang</td>
<td>2</td>
<td>3,412,276</td>
</tr>
<tr>
<td>11</td>
<td>Gujranwala</td>
<td>3</td>
<td>5,118,414</td>
</tr>
<tr>
<td>12</td>
<td>Gujrat</td>
<td>2</td>
<td>3,412,276</td>
</tr>
<tr>
<td>13</td>
<td>Sialkot</td>
<td>2</td>
<td>3,412,276</td>
</tr>
<tr>
<td>14</td>
<td>M.Baha-ud-Din</td>
<td>3</td>
<td>5,118,414</td>
</tr>
<tr>
<td>15</td>
<td>Hafizabad</td>
<td>2</td>
<td>3,412,276</td>
</tr>
<tr>
<td>16</td>
<td>Narowal</td>
<td>2</td>
<td>3,412,276</td>
</tr>
<tr>
<td>17</td>
<td>Kasur</td>
<td>2</td>
<td>3,412,276</td>
</tr>
<tr>
<td>18</td>
<td>Okara</td>
<td>2</td>
<td>3,412,276</td>
</tr>
<tr>
<td>19</td>
<td>Sheikhupura</td>
<td>3</td>
<td>5,118,414</td>
</tr>
<tr>
<td>20</td>
<td>Multan</td>
<td>2</td>
<td>3,412,276</td>
</tr>
<tr>
<td>21</td>
<td>Sahiwal</td>
<td>1</td>
<td>1,706,138</td>
</tr>
<tr>
<td>22</td>
<td>Khanewal</td>
<td>3</td>
<td>5,118,414</td>
</tr>
<tr>
<td>23</td>
<td>Vehari</td>
<td>2</td>
<td>3,412,276</td>
</tr>
<tr>
<td>24</td>
<td>Pakpattan</td>
<td>1</td>
<td>1,706,138</td>
</tr>
<tr>
<td>25</td>
<td>Lodhran</td>
<td>3</td>
<td>5,118,414</td>
</tr>
<tr>
<td>26</td>
<td>Rawalpindi</td>
<td>5</td>
<td>8,530,702</td>
</tr>
<tr>
<td>27</td>
<td>Chakwal</td>
<td>2</td>
<td>3,412,276</td>
</tr>
<tr>
<td>28</td>
<td>Jhelum</td>
<td>3</td>
<td>5,118,414</td>
</tr>
<tr>
<td>29</td>
<td>Attock</td>
<td>4</td>
<td>6,824,552</td>
</tr>
<tr>
<td>30</td>
<td>Sargodha</td>
<td>5</td>
<td>8,530,702</td>
</tr>
<tr>
<td>31</td>
<td>Mianwali</td>
<td>2</td>
<td>3,412,276</td>
</tr>
<tr>
<td>32</td>
<td>Khushab</td>
<td>1</td>
<td>1,706,138</td>
</tr>
</tbody>
</table>
Subject: ESTABLISHMENT/STRENGTHENING OF AUDIOLOGICAL CLINICS IN THE HIGH SCHOOLS OF HEARING IMPAIRED IN PUNJAB (ADP SCHEME NO 907/46, 2004-2005)

The ADP scheme No. 907/46 titled as "Establishment/strengthening of Audiological Clinics in the High Schools of Hearing Impaired in Punjab, was approved at a total cost of Rs. 11.477 million by the Departmental Development Sub Committee (DDSC) of Special Education in its meeting held on 13.08.2004. The Administrative Approval was issued vide letter of even number dated 25.8.2004 (Annex-A). A copy of approved PC-I Form of the scheme is enclosed (Annex-B).

2. As per approved PC-I Form, the scheme is to be executed by the District Government of Lahore, Multan, Sahiwal and Faisalabad. Finance Department has released and placed the funds at your disposal vide letter No. W&M-31/2004-2005 dated 04-03-2005 (Annex-C) as detailed below:

(a) Lahore Rs. 4.285 million
(b) Multan Rs. 2.965 million
(c) Sahiwal Rs. 1.305 million
(d) Faisalabad Rs. 2.922 million

3. It is, therefore, requested that the following steps for the implementation of the scheme may kindly be taken immediately:

(i) Provision of sound proofing facilities in the special room of Govt. High Schools of Hearing Impaired at Lahore, Multan, Sahiwal and Faisalabad.

(ii) To make arrangement for the purchase of Teaching Aids/Equipment & Furniture etc., for the Audiological Clinics as provided in the PC-I Form at page No. 11.
4. The Progress Report on the utilization of funds may be submitted to this Department by 4th of every month regularly for onward transmission to P&D Department.

-----------------------------------
No. S(SE)17/4-Admn/2005
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the 15th March, 2005

Subject: RECRUITMENT AGAINST 810 VACANT POSTS OF BS-1 TO BS-05 IN THE CENTERS OF SPECIAL EDUCATION ON CONTRACT BASIS.

The Chief Minister, Punjab has allowed this Department to make recruitment against certain vacant posts on contract basis in newly created 90 Govt. Centers of Special Education at Tehsil level.

2. According to the Recruitment Policy circulated by Government of the Punjab S&GAD vide No. SOR-IV(S&GAD)-10-1/2003, dated 17-09-2004, (already sent to you) the Recruitment shall be made at District level through selection committees as notified by the Government.

3. The Directorate of Special Education Punjab has recently floated an advertisement published in two dailies to fill the vacant posts from BS-1 to BS-05 in the Govt. Centers of Special Education at Tehsil level on Contract Basis. A copy of the advertisement is enclosed. The advertisement has authorized the Executive District Officer (Education) to receive application, process them and make suitable recommendations while presiding over the meeting of the Selection Committee, notified vide para 10 of the Recruitment Policy ibid.

4. According to the prevailing Service and Recruitment Rules of Directorate of Special Education Punjab, 1990, the appointing authority for the post of Junior Clerk and Driver is Deputy Director Special Education who shall issue appointment letters. For rest of the posts the appointing authority is the Head of Institution/Officer BS-17 regular. Since no head of the institution has so
far been appointed in 90 Centres of Special Education, the District Education Officer (Special Education) who is an officer BS-17 regular, shall issue appointment letters (except Junior Clerk and Driver) in pursuance of the recommendations of the Recruitment Committee.

5. The last date for receipt of applications by Executive District Officers (Edu) is 31-03-2005. It is, requested that Executive District Officer (Edu) may kindly process the applications submitted by the applicants in response to advertisement published in the press. He may also scrutinize the applications and issue interview calls to the eligible candidates.

6. The relevant Recruitment Committees after conducting interviews of the candidates shall send the merit lists of the candidates recommended for appointment to the Appointing Authorities for issuance of appointment letters to the candidates. The selection committees would complete the selection process and send the names of selected candidates to the appointing authorities by 10.04.2005. The Appointing Authorities would issue appointment letters by 18.04.2005.

7. This may kindly be assigned due Priority.

-------------------
No. S(SE)17/4-Admn/2005
GOVERNMENT OF THE PUNJAB
SPECIAL EDUCATION DEPARTMENT
31-Sher Shah Block, New Garden Town, Lahore

Dated Lahore, the 15th March, 2005

Subject: RECRUITMENT AGAINST 810 VACANT POSTS OF BS-1 TO BS-05 IN THE CENTERS OF SPECIAL EDUCATION ON CONTRACT BASIS

In pursuance of the Recruitment Policy issued by the Government of the Punjab, Services & General Administration Department vide No. SOR-IV(S&GAD)10-1/2003 dated 17.09.2004, the Principal/Headmaster/Officer Incharge of Special Education of the all Districts are nominated to act as Member of the concerned District Recruitment Committee, on behalf of the
Administrative Department in terms of para 10(c) of the Recruitment Policy, to complete the recruitment procedure against the vacant posts in BS-01 to BS-05.

2. Furthermore, the Deputy Director, Directorate of Special Education Punjab, being appointing authority has nominated the Senior most Special Education Teacher of the concerned District to act as his representative on District Recruitment Committees. In the Districts of Bahawalnagar, Narowal, Mandi Baha-ud-Din, Hafizabad, Bhakkar, Layyah and Lodhran, where Special Education institutions presently do not exist, the Senior most Special Education Teacher of Deaf field in the school located at the erstwhile Divisional Headquarter shall act as the representative of the Appointing Authority (Deputy Director).