

SD REPORT LAUNCH EVENT IN PUNJAB

Date: Tuesday 9 August 2005
 Venue: NIPA Lahore
 Duration: 5 hours 0900-1400 hrs
 Invitees: 125

Plenary	
Chair	Minister for Health, Government of Punjab
1000	Recitation
1005	Welcome Remarks by Country Director ADB
1015	Chairman P&D Board Government of Punjab
1030	SD in Punjab: Overview of findings and recommendations by Masroor Ahmad
1050-1100	Address by Chair
1100-1115	Tea Break
Session II	
Chair	Minister for Education, Government of Punjab
Discussants	
1130	Secretary General Finance and Taxation, Government of Punjab
1145	Additional Chief Secretary, S&GAD Government of Punjab
1200	Ali Cheema, LUMS
1215	DCO Jehlum
1230-1300	Q&A Session
1300	Address by Chair
1310	Concluding Remarks and Vote of Thanks by Country Director DFID
1320	Lunch

Invitees

- Ministers for Health, Education, Government of Punjab
- Chairman P&D Board and Members
- ACS S&GAD
- Chairman and Members of the PFC and LGC
- Secretaries of Planning, Health, Education, PHE, LG
- All DCOs
- All EDO's F&P, Health, Education
- Selected TMOs (from DSSP TMAs and others covered by ADB WSS projects)
- Civil Society reps (NGOs, academics)
- Media (English & Urdu print media, electronic media)
- PDs/reps of social sector Programs/projects (PESRP, CWSP, SPCIDA-DSP, JICA, MDFC,
- Donor partners (WB, EC, JICA, CIDA)

Responsibilities

Task	Responsibility	Timeline
Logistics 1. Finalizing guest list 2. Preparing, sending out invites with Executive Summaries, confirming participation 3. Contact with proposed Chairs and Discussants 4. Booking of venue, menus	1. II, NJ, FM 2. DSSP Punjab (funding for part time assistant from DSP) 3. DSSP Punjab 4. DSSP Punjab	1. 20 July 2. 28 July 3. 23 July 4. 25 July
E-copies of full report and Executive Summary for key stakeholders, Chairs, Discussants	▪ Iffat Idris	e-copies by 20 July and printed versions by 27 July
Media Brief, Press Release	▪ II, FM	30 July